

2017
WEST VIRGINIA ATHLETIC DIRECTORS ASSOCIATION
TENATIVE ANNUAL CONFERENCE AGENDA
Charleston Marriott
April 28, 29, 30, May 1, 2017

Friday – April 28

12:00 - WVADA Board of Directors Meeting

Saturday – April 29

9:00 – Golf Outing –Big Ben Golf Course

12:00 - 4:00 – Leadership Training Class - LTC 501 -

Athletic Administration: Guiding Foundations and Philosophies

Presented by: Don Dellinger, Berkeley Co. Schools

6:00 – 8:30 – Conference Banquet at Charleston Marriott

Speakers: TBA

Awards Presented:

- West Virginia Athletic Director Association of the Year
- NIAAA Award of Merit
- Distinguished Service Awards
- WVADA Scholarship Winners
- Special Awards

8:30 - ? Hospitality Room

Hosted by: Ron and Andrea Allen

Sunday – April 30

8:00 - 12:00 – LTC 610-Athletic Administration: Today's Athletic Technology Solutions for Productivity and Communications

Presented by: Bill Gillispie

OR

LTC 504-Athletic Administration: Legal Issues I (Liability for Sports Injuries and Risk Management)

Presented by: Ron Allen-Retired and Steve Campbell-Musselman HS

11:00 – 1:15 – Conference Registration & Visit Exhibits

1:00 – 1:05 – Welcome – Jamie Tallman, WVADA President, Union H.S.

1:05 – 1:50 – Session I

Topic:

Speaker: Phil Rison-NIAAA Assistant Executive Director-Indianapolis, IN

1:50 – 2:35 – Session II –

Topic -Play Safe

Speaker: John Crosby, South Carolina

2:35 – 3:05 - Break, Visit Exhibits & Silent Auction

3:05 – 3:50 – Session III

Topic: Understanding and using Arbiter

Speakers: Justin Miller – Salt Lake City, Utah

3:50 – 4:15 – Break, Visit Exhibits & Silent Auction

4:00 CAA Exam

4:15 – 5:00 – Session IV

Topic: Update on the NCAA Clearinghouse

Speaker: Sean McAndrews – WV State University, Institute, WV

5:00 -5:30 – Break, Visit Exhibits & Silent Auction

5:30 – 6:30 – Session V

Moderator: Steve Campbell, Musselman H.S.

Topic: Round Table Discussion

Possible Topics: TBA

7:30 - ? Hospitality Room will be open

Monday, May 1

7:30 - 8:30 - Conference Breakfast (Part of conference registration)

8:30 – 9:00 – Late Registration

8:30 – 9:05 Business Meeting

Presiding: Jamie Tallman – President (Elect Regional Rep for Region3 & 4 and President Elect)

9:05 – 9:30 – Break & Check Out

9:30 – 10:30 – Session VI

Topic: Follow-up on Office 365

Speaker: Mark Moore

West Virginia State Department of Education Technology Dept.

10:30 - 10:45 – Break & Check Out

10:45 – 11:45 – Session VI

Topic: WVSSAC Update

Presenters: Bernie Dolan – WVSSAC Executive Director

Greg Reed – WVSSAC Assistant Executive Director

Kelly Geddis – WVSSAC Assistant Executive Director

Wayne Ryan – WVSSAC Assistant Executive Director

Bill Gillispie – WVSSAC, Technology, Communications, Events
Coordinator

Return before April 10

Name: _____
School: _____

WVADA Annual Conference Registration Form

Pre-registration due before April 10

| Pre-Registration | | Late Registration | Amount Paid |
|-------------------------|--|--------------------------|--------------------|
| \$140.00 | Conference Dues-Members | \$165.00 | _____ |
| \$165.00 | Conference Dues-Nonmembers | \$190.00 | _____ |
| \$60.00 | Conference Dues-Retired Members | \$65.00 | _____ |
| \$40.00 | Extra Banquet Ticket | N/A | _____ |
| \$80.00 | 2015-16 NIAAA Dues (Optional) | \$80.00 | _____ |
| \$85.00 | LTC 501- Guiding Foundations and Philosophies | N/A | _____ |
| \$85.00 | LTC 504 – Athletic Administration: Legal Issues I (Risk Management) | N/A | _____ |
| \$85.00 | LTC 710- Athletic Administration: Today's Athletic Technology Solutions for Productivity and Communications | | _____ |
| | Total Paid | | _____ |

I am a first time attendee to the WVADA Annual Conference. ***I understand I will have free registration to the conference but I agree to pre-register and attend the entire conference and take at least one LTC class. Free registration is available to WVADA members only and does not include membership dues for next year***
Registration fee includes conference registration, banquet ticket, breakfast ticket & hospitality.

Make checks payable to:
West Virginia Athletic Directors Assoc.
or WVADA

Mail to:
Harold Erwin
WVADA
P.O. 121
Eleanor, WV 25070

I _____ would _____ would not like to play golf on April 29th at 9:00.

Rooms

The West Virginia Athletic Directors Association has reserved a block of rooms at the Charleston Marriott for the Annual Conference. The rates for the rooms will be:
Single-\$124.00 per night plus tax which includes free parking & internet access.
Double-\$124.00 per night plus tax which includes free parking & internet access
Reservations **MUST** be made by April 7th. After this date the rooms will be available on a first come first serve basis with no guarantee of the conference room rate or room availability.

To make room reservations please call the Marriott at 1-304-345-6500 and specify that you are attending the West Virginia Athletic Directors Association Annual Conference. Check-in time is 4:00 but the Marriott will attempt to get you in your room as soon as they are ready. Check-out time is 12:00.

A few rooms have been reserved for Friday night April 28 if anyone should desire to come to Charleston early.

If you should have trouble with room reservations please call Harold Erwin at home at 549-3253 or 586-9862.

REMEMBER TO MAKE ROOM RESERVATIONS BY APRIL 7

Note: Registration includes Conference registration, banquet ticket, conference gift, breakfast, hospitality room and WVADA membership for 2017-18.

A.D.

The West Virginia Athletic Directors Association would like to invite every high school and middle school athletic director to attend the 39th annual conference at the Charleston Marriott on April 29 through May 1. A committee met to arrange the conference and we feel that we came up with an excellent agenda for the meeting.

The conference will begin with a golf outing on Saturday morning, April 29th. At this time no course has been secured for this tournament but we will let you know where we are going to play as soon as we find out where we will play. We hope many of you will be able to participate..

At 12:00 the Leadership Training Class 501-Athletic Administration: Guiding Foundations and Philosophies will be taught. The registration fee for the class is \$85.00 for members and \$100.00 for non-members. LTI 501 is a required class for taking the CAA exam and gives you information on the organization of the WVSSAC and NIAAA that are part of the primary organizations that WVADA are involved with and the leadership of these organizations. Please sign up by April 17th. I hope many of you will plan to take one of these classes at the conference.

At 6:00 the Conference Banquet will begin. The Charleston Marriott will be the site for our banquet. The main focus of the evening will begin with the presentation of the Distinguished Service Awards to five individuals outside the field of education who have contributed to the athletic programs and to their communities. Also, the West Virginia Athletic Directors Association High School and Middle School Athletic Director of the Year will be honored along with the National Interscholastic Athletic Administrators Association Award of Merit. The WVADA will present \$500.00 scholarship to the male and female scholar-athletes for this year. After the banquet the WVADA will provide a hospitality room for everyone in attendance.

On Sunday morning we will begin our agenda. At 8:00 am we will offer NIAAA Leadership Training Course: 504-Athletic Administration: Legal Issues I – (Liability for Sports Injuries and Risk Management). This is a required class for a person desiring to attain their CAA certification and is a great class and it is good for all athletic directors. At the same time as LTI 504, LTI 610: Today's Athletic Technology Solutions for Productivity and Communications will be taught for attendees who have already taken LTI 504. This is a hands-on course on how to use apps for productivity and communications in your job as an athletic director. A computer is required for this course. The registration fee is \$85.00 for members and \$100.00 for non-members. A.D.'s who previously have taken any of the LTC classes have considered them to have been very useful and beneficial. The class will be over at 12:00 and our regular agenda will start at 1:00 with the first session. Exhibits will be open at 10:30.

The conference registration will begin at 11:00 and exhibits will be open for viewing. The conference will begin at 1:00 pm. Session #1 will feature Phil Rison NIAAA Assistant Executive Director in Indianapolis, Indiana. Phil will give us an inspiring Opening Session talk and some insight into the working of the NIAAA. This will be followed by John Crosby from South Carolina, talking about "Play Safe" a new approach to placing athletic trainers in our schools. It will be interesting approach to a problem for many schools in West Virginia.. Session III will feature Justin Miller from Salt Lake City, Utah, talking about "Understanding and using Arbiter" This new method of paying officials is used by many schools but more information may be needed. Session IV will be Sean McAndrews, Compliance Director from West Virginia State University talking about changes to NCAA Eligibility Rules that are taking effect this year and next. This is very important for the athletes in your school. Session VI will be the ever popular Round Table Discussion moderated by Steve Campbell from Musselman H.S. and we will focus on problems that athletic directors may have. Have questions to ask. The hospitality room will be open during the evening.

On Monday morning, the day will begin at 7:30 with a conference breakfast. We hope you will attend and then be prepared for the business meeting which will follow the breakfast at 8:30. A caucus will be held after the business meeting to select a regional representative for Region 3 & 4 and President-Elect for the next two years. Session VII will begin at 9:30 Mark Moore from the West Virginia Department of Education. He will present a follow up on a session from last year about Office 365 which is available to all teachers in West Virginia. The last session will feature the WVSSAC Executive Director, Bernie Dolin and his staff talking about the WVSSAC and changes that may have come about in the last year. They will try to answer questions about the new proposals that were approved at the recent Board of Control Meeting and other questions you may have.

LTC Classes

Earlier I gave you information regarding the Leadership Training Classes that will be taught during the conference. On Saturday at noon LTI 501- Athletic Administration: Guiding Foundations and Philosophies On Sunday at 8:00 LTI 504: Legal Issues I (Liability for Sports Injuries and Risk Management) will be taught. Also on Sunday at 8:00 LTI 610: Athletic Administration-Today's Athletic Technology Solutions for Productivity and Communications will be offered as an option for A.D.'s that may want to take it or may already had LTI 506. Cost per class is \$85.00 for WVADA members and \$100.00 for non-WVADA members. Registration for the Leadership Training Class is April 17th so we can get the material ordered for the class.

CAA Exam

Any A.D. interested in taking the CAA Exam is required to have taken LTC 501, LTC 502, LTC 504 and LTC 506 in order to qualify for taking the test. If anyone is interested in taking the exam you need to file the necessary paperwork, at least one month prior to the test, with the NIAAA. We now have several A.D.'s in West Virginia with the CAA designation and we hope more of you will consider taking the exam and become a Certified Athletic Administrator. More information will be provided at the conference. Note: Starting in December, CAA exams will be by computer and there is talk about adding LTI 503 (a new class) as a requirement for CAA certification. One additional note: The Board of Directors agreed to reimburse the next ten athletic directors to earn their CAA or CMAA \$150.00 of their cost for classes toward the certification. Proof must be presented showing completion of the certification. This is an incentive to earn this certification as soon as possible. We currently have awarded two completers with this reimbursement.

Pre-Registration

Conference registration is due by April 10th. Pre-registration is \$140.00 for members and \$165.00 for non-members. Late registration is \$165.00 for members and \$190.00 for non-members. Retired members pay \$60.00. Extra banquet tickets are \$40.00 for spouses or guest. As part of your conference registration fee your WVADA dues for 2017-18 school year will be included. Your NIAAA dues are \$80.00 and you have the option of paying with your registration if you would like to pay them at the same time. Remember that NIAAA dues are for one calendar year from when you last paid so if you joined in October, for example, you will not pay your dues again until October. Also, remember that your banquet ticket, conference gift and Monday's breakfast are included in your conference registration.

Exhibitors

Last year we had twenty exhibitors at the conference and we hope for that many or more this year. This is a great opportunity to talk to these people and maybe find something you need. Please visit the exhibits and enjoy the conference.

First Time Attendees

As an incentive to attract new attendees, the WVADA Board of Directors voted to provide free registration for WVADA members who are first time attendees at the annual WVADA Conference. We hope many of you take advantage of this opportunity to attend the 39th conference. This is a chance to receive great in-service for all athletic directors. If you want to bring a guest to the banquet the ticket will cost \$40.00.

Requirements for receiving free conference registration. First time attendees must pre-register for the conference and attend the entire conference. They must register for at least one Leadership Training Class (at the conference on either Saturday or Sunday) to qualify for the free registration. **No free registrations at the conference site.**

Silent Auction

If you have any Items to donate for the silent auction at the conference please bring it to the conference to be included in the items at the conference. Anything is appreciated.